

**Harford County Alumnae Chapter
Delta Sigma Theta Sorority, Incorporated
Executive Board Meeting Agenda
Conference Call
January 2, 2020**

A. Call to Order

B. Adoption of the Agenda

C. Review of the Executive Board Minutes (Dated December 5 , 2019)

D. Correspondence

E. Officers' Reports

1. President
2. Treasurer
3. Financial Secretary

F. Committee Reports

Arts & Letters

Membership

EMBODI

PPD

ERT

Social Action

Fundraising

Healthy Lifestyles

G. Unfinished Business

H. Announcements

- Birthdays

I. Adjournment

**Harford County Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Executive Board Meeting Minutes
Harford County Sherriff's Office
December 5, 2019**

- A. Call to Order:** The meeting was called to order and opened with a word of prayer at 7:08 pm.
- B. Adoption of the Agenda: Point of Order made by GEMS Chair to move GEMS to the top of the Committee Reports.** Motion was made to adopt the agenda with noted changes by Soror S. Gee and seconded by Soror M. Moore-Wright. Motion carried.
- C. Review of the Executive Board Meeting Minutes (October 3, 2019):** The motion was made to accept the minutes by Soror C. Coulter and seconded by Soror O. Dunham. Motion carried.
- D. Correspondence: The report was presented by Soror K. Dunn.**
- Sickle Cell Association donation request letter
 - Community Projects of HdG, Inc. The Hedge Colored School Foundation – Meet and Greet Community Involvement Roundtable Discussion on Saturday, Jan 25, 2020 at 1pm. Representative from HCAC was requested.
 - January newsletter article requests are due by Jan 2nd.
 - See Soror Dunn to review any correspondence marked as “Logged”
 - Please refer to the report on file for additional information.
- E. Officer Reports**
- 1. President’s Update: The report was submitted and presented by Soror K. Sconion.**
- **National Level:**
 - 54th National Convention
 - December 5 is the last day to respond and confirm how your respective national convention credit should be handled. An email entitled “54th National Convention Event Credit” was sent on 11/26/2019.
 - An overview and summary of key motions was provided in my September report.
 - The official convention report has yet to be posted to the national website.
 - The National Social Action Commission shared key updates that were sent to all members.
 - 31st Annual Delta Days in the Nation’s Capital (DDNC) will be held on February 22-25, 2020. Registration will open in a few weeks. Our P&P and budget reflect exactly what we cover from an expense perspective.
 - Delta Sigma Theta Sorority, Inc. will participate in the 55th Anniversary of Selma to Montgomery March on Sunday, March 1, 2020. Additional details to come.
 - Delta Sigma Theta Sorority, Inc. has signed on as a partner with the Leadership Conference for Civil and Human Rights, Education Task Force to advocate for a safe, healthy and inclusive learning environment for students in Pre K-12.

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- There is a national push to have updated contact detail in the red zone. HCAC will utilize only the email and contact detail noted in the red zone for our chapter's communication. Please let me know whenever changes are made to your detail in the red zone.

- **Regional Level:**
 - N/A

- **State:**
 - Maryland Council of Deltas (MD) meeting held on November 2. The main topic of discussion was the MD Statewide Founders Day and it respective plans.
 - HCAC needs to submit our second payment for registered chapter sorors.
 - A FAQ will be distributed once prepared to address common questions.
 - The MD Statewide Founders Day celebration is January 25, 2020. The event would be held at the North Bethesda Marriott. Ticket costs is \$90. HCAC has 2X the tickets for this year.
 - We need sorors to serve as Sergeant-at-Arms for the event. Please let me know if you have any interest.
 - To secure the location, each alumnae chapter was asked to submit a \$250 deposit this sorority year. As with each statewide meeting, the seed money will be returned to each chapter.
 - HCAC has secured 50 tickets that will be available in a first-come, first serve basis.
 - Soror L. Williams will serve as our chapter's ticket captain.
 - HCAC has 28 tickets remaining for the event.
 - HCAC was asked to coordinate the ERT efforts for the day. With the change in ERT guidance from a national level, HCAC will help to identify those who can assist with emergency efforts on the day of the event (vs. supporting a first aid table at the event).
 - Funds collected for patron ads will be used to support collegiate attendance at various DST events (DDNC, regional conference, etc.), so please consider supporting with a patron ad as well.
 - A sign-up for MD Statewide Founders Day committees was sent to the chapter.
 - Census 2020 will be top priority for all MD chapters to ensure adequate representation.
 - The MD Census 2020 November newsletter was sent to the chapter.

- **Local HCAC:**
 - We still have the following vacancies: Custodian, Heritage and Archives Chair, International Awareness and Involvement Chair, Protocol and Traditions Chair, Ritual

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and Ceremonies Chair. The sheriff's department has been reserved for our remaining executive board meetings. There is only one change needed which is moving our 1/30/2020 meeting to 1/29/2020. A motion is needed to make this change.

- Motion made by Soror C. Rice and seconded by Soror D. Johnson that we move February Executive Board to January 29, 2020. Motion carried.
- We encourage all sorors to review our HCAC calendar and join us to support our community and partnership events, social activities, and more. All committee meetings are open to all chapter members.
- A list of vacant positions will be sent to the chapter to ask for any additional interest.
- Reporting Tools •
 - Please remember to utilize the committee report template, event or program checklist, and demographics tool to capture necessary detail for all HCAC events, activities, and programs. This demographic information is required for compliance approval. Please be sure to capture service hours for your respective committees.
- Please refer to the report on file for additional information.

2. Treasurer Update: The report was submitted presented by Soror T. Brown.

- **September**
- The savings account balance as of 11/30/2019 was:
 - i. FFCU – \$6.14
 - ii. BoA - \$10,000.79
- The checking account balance as of 11/30/2019 was:
 - i. FFCU – \$1,945.45
 - ii. BoA - \$17,892.96
- Please refer to the report on file for additional information.

3. Financial Secretary: The report was submitted and presented by Soror C. Walton.

- November
- \$7, 132.00 was collected in November.
- Please refer to the report on file for additional information.

F. Committee Reports:

2. GEMS: The report was submitted and presented by Soror Q. Erby.

- Received two applications thus far. Please get the word out about our GEMS program. Application deadline has been extended. Willing to accept applications at Parent Information Session
- Parent Information Session scheduled for December 15 at the Aberdeen Library.
- The committee needs to make sure that we are delivering what the community needs.

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- Risk Management Training will be held on 12/15 at the Aberdeen Library at 2:30 pm.
- Please refer to the report on file for additional information.

3. Arts & Letters: The report was submitted and presented by Soror N. Farmer.

- First Book Club will be held in the New Year. Book selection is “The New Jim Crow” January 26, 3pm, location is TBD.
- Delta Red Carpet Event featuring the movie “Just Mercy” showing at Regal Cinema on January 12 at 3:20 pm.
 - i. Motion made that the A&L Committee host a Red Carpet Event for the movie “Just Mercy” date and location to be announced once it’s released. Motion carried.
- Art Appreciation Tea – Sunday, May 17. Awaiting Final Contract from Bulle Rock Clubhouse. Estimating ticket cost to be \$35pp.
 - i. Motion made that the A&L Committee host the Art Appreciation Tea at the Bulle Rock Clubhouse on May 17, 2020. Motion carried.
- Researching possibility of collaboration with the Social Action committee, TWW and other community organizations on doing a bus trip to the Tubman Museum. In the process of getting updated quotes and scheduling the date and days event for the trip. Presented quotes and deposit information that had been acquired.
- Please refer to the report on file for additional information.

4. EMBODI: The report was submitted and presented by Soror K. Dunn.

- Overall students enjoyed the workshop and activities, but EMBODI participants did ask for more activities and group work to be done during workshops.
- Change made to schedule: April 18th workshop will be canceled and combined with the April 10th college tour.
- An IVY League College Tour was gifted to the EMBODI Committee for one student to attend the MTM Ivy League College Tour during Spring Break free of charge. EMBODI Committee will hold a contest for upper students to compete for tour.
- Please refer to the report on file for additional information.

5. ERT: The report was submitted and presented by Soror E. Washington-Bennett.

- The motion was approved for a sign-up sheet at the December 14 chapter meeting to identify how many sorors are interested in the Narcan training in the spring (March or April)
- Sorors Tose’ and Guthrie still working on the chapters Emergency Plan, the draft copy will be ready for the President to review/approval at the end of December 2019.
- Please refer to the report on file for additional information.

6. Fundraising: The report was submitted and presented by Soror R. Howard.

- Potentially canceling Bingo event June.
- Future fundraising events proposed

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- i. Day Party
 - ii. Paint and Sip
 - iii. Skate Party
 - iv. Boat Ride
- As of 11/20/19, only 23 hard copy bingo tickets have been sold.
 - Chapter did not reach goal to sell 100 tickets by 11/18
 - Goal is to sell 160 tickets by 12/6

7. Healthy Lifestyles: The report was submitted and presented by Soror S. Gee.

- All meeting dates have been scheduled through the end of the year and placed on the chapter calendar.
- Seeing opportunities to bring health awareness opportunities to sorors.
 - i. Chapter cleanse proposed, but concerns about cleanse being done without supervision of physicians
 - ii. Committee will poll the chapter to determine interest in participation of cleanse.
- Committee will partner with GEMS to host a one day workshop to discuss nutrition and exercise. Date to be determined.
- Committee would like to partner with Windsor Valley Community to present health education information and host a health bazaar.
- **Motion amended** that HCAC hosts the Party Hearty Zumbathon at the Aberdeen Boys and Girls Club on February 1, 2020 from 10-12 at a ticket cost of \$15 to benefit the American Heart Association. Motion Carried.
- Please refer to the report on file for additional information.

8. Membership: The report was submitted and presented by Soror M. Moore-Wright.

- Please see Soror Dayse Garrett, our new DDP coordinator if you have interest on being partnered with a Delta Dear.
- Committee will be hosting a holiday celebration immediate following the chapter meeting where we will gather for food, fun and fellowship. We will have a White Elephant Gift exchange, so please bring a wrapped gift costing no more than \$15 if you'd like to participate.
- Founders Day Celebration will be on January 13 and will be used as a reclamation event. Asking Sorors to consider hosting a lunch meetup with Sorors in your general work area. A sweet treat will be made available for guests.
- A change has been made to the chapter retreat location due to location no longer being available.
- **Motion Made** that HCAC have the chapter retreat now be held at Sandy Cove in Northeast, MD on April 25th-26th at a cost of \$150 for overnight and \$70 for Day Pass. **Motion carried.**
- **Motion Made** that HCAC support the Lunch Meet Up for Founders Day 2020. **Motion carried**

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- Please refer to the report on file for additional information.

9. Program Planning & Development: The report was submitted by Soror C. Coulter and presented by Soror President.

- Planning to host a workshop to go over chapter programs and prepare for the chapter retreat and chapter calendar.
- The objective is to have a calendar in place to vote at the April Chapter meeting.
- **Motion made** that chapter holds a PPD Calendar Workshop on February 9th from 3-6pm location TBD. **Motion carried.**
- **Motion made** that the chapter continues to support the orphanage at existing funding levels. **Motion carried.**
- Please refer to the report on file for additional information.

10. Scholarship: The report was submitted and presented by Soror L. Williams.

- The final version of our 2020 HCAC Scholarship Application has been uploaded to the HCAC website, and HCPS and CCPS scholarship portals, and personally delivered to each HCPS and CCPS contact.
- We need the entire chapters support in spreading the news about our scholarships to your churches, neighbors, co-workers etc., but to additionally advertise our scholarships to our target applicants, we will be visiting local schools, churches, Boys & Girls clubs, BYA, Youth NAACP, Lions clubs, EMBODI and GEMS to give brief presentations, encouraging the students to apply.
- We will be hosting a College Readiness Workshop on April 4th from 10am -3pm at the Bel Air Boys and Girls Club, primarily targeting high school underclassmen, but seniors may still attend, to assist them with preparing for all aspects of the college application and funding process.
- Please refer to the report on file for additional information.

11. Social Action: The report was submitted and presented by Soror O. Dunham.

- The Get-Out-To-Vote Campaign will be held with community partners and any opportunity HCAC is participating in throughout the sorority year. Dates will be coordinated for Tuesday evenings in either December 2019 or January 2020 to train HCAC members.
- The Legislative Send-off was held on Thursday, November 7, 2019 at the Hayes House. The Chapter highlighted three priorities to the legislators during the send-off. There were concerns raised that the rules of engagements were not followed during the Send-Off. This will be addressed in a written correspondence to the legislators. In future sessions, the purpose of the invitation will be restated to ensure rules of engagement are clear to avoid any misunderstandings.
- The Opportunity Project 2020 Census and US Census Bureau Census Open Innovation Labs sponsored a 2020 Census Workshop on 29-30 October 2019 at the University of Maryland-College Park. Sorors Buckley, O'Brien and Rosser attended the workshop.

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- Chair proposed splitting registration of \$225 between chair and co-chair for DDNC registration in February 2020.
- **Motion made** that Chair & Co-Chair be authorized \$125 each for DDNC registration in February 2020. **Motion carried.**
- P&P will be updated to include chair in registration costs not to exceed \$1500.
- Please refer to the report on file for additional information.

G. Unfinished Business:

- **40th Anniversary Committee- The report was submitted and presented by Soror C. Rice.**
 - Report will not be final until after a meeting is held with the Financial Secretary to settle ticket sales.
 - Grateful to Soror President for all support provided to committee.
 - Updated budget will be provided after ticket sales are reconciled.
 - All unsold tickets should be returned to the chapter
 - Survey querying outcome of event will be sent to chapter.
 - Please refer to the report on file for additional information.

H. Announcements:

- Birthdays
- Soror M. Golding-verify that you have received reminder email sent out by recording secretary. Several reports were received late due to change in domain. Remember that all reports are due the Tuesday before Executive Board and Chapter meeting. Send to new recordingsec@dsthacmd.org
- Membership - Download directory after December. Soror Coulter will update email address to reflect new address.
- Soror Dunn- Visit Harford is a free event advertisement resource that could be used to get the word out about our programs and events.
- Soror Dunn – inquired about updates to the website. All requests for updates should be sent to Soror Washington and O. Rosser. Soror President will follow up with Soror Washington about updating the website to reflect the current Executive Board.
- Soror President – Special Thank you to Soror Rice for taking on responsibility of leading 40th Anniversary Committee and producing a beautiful event on short turnaround.
- Soror Walton – Two additional baskets are needed for Bingo.

- I. Adjournment:** Motion to close the meeting by Soror K. Dunn and seconded by Soror O. Dunham. The meeting was adjourned at 9:57 PM by Soror Sconion.

**Harford County Alumnae Chapter
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Correspondence Report – January 2020**

1. Correspondence for Review
 - a. None
2. February newsletter article requests are due by Jan 29th.
3. Correspondence Detail
 - a. Please see Soror Dunn to review any of the correspondence marked as “Logged”.

Date	Item Description	Date Turned In	Received By
12/20/2019	Check from Antha Edwards for 40th Ann & Plaque for Grace Callwood	Logged	N/A
12/20/2019	Comcast Business advertisement	Logged	N/A
12/28/2019	Receipt from BAC for dues transfer for Yvette Yarbour	Logged	N/A
12/28/2019	Receipt from FWAC for Statewide Founders Day Tickets	Logged	N/A
12/28/2019	2 DREF statement letters from Grand Chapter	Logged	N/A
12/28/2019	GEM Application for Leah Parris	Logged	N/A
12/28/2019	Comcast Business advertisement	Logged	N/A

Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
President's Report – January 2020

1. National

- △ 54th National Convention
 - The official convention report has been posted to the national website.
- △ The National Social Action Commission shared key updates that were sent to all members.
 - 31st Annual Delta Days in the Nation's Capital (DDNC) will be held on February 22-25, 2020. Registration will open soon. Our P&P and budget reflect exactly what we cover from an expense perspective, with the addition of the motion we made to split registration between the SA chair and co-chair.
 - Delta Sigma Theta Sorority, Inc. will participate in the 55th Anniversary of Selma to Montgomery March on Sunday, March 1, 2020. Additional details to come.
- △ There is a national push to have updated contact detail in the red zone. HCAC will utilize only the email and contact detail noted in the red zone for our chapter's communication. Please let me know whenever changes are made to your detail in the red zone.

2. Regional

- △ N/A

3. State

- △ The MD Statewide Founders Day celebration is January 25, 2020. The event would be held at the North Bethesda Marriott. Ticket costs is \$90. HCAC has 2X the tickets for this year.
 - We need sorors to serve as Sergeant-at-Arms for the event. Please let me know if you have any interest.
 - To secure the location, each alumnae chapter was asked to submit a \$250 deposit this sorority year. As with each statewide meeting, the seed money will be returned to each chapter.
 - HCAC has secured 50 tickets that will be available in a first-come, first serve basis.
 - Soror L. Williams is serving as our chapter's ticket captain.
 - HCAC released 21 tickets back to those on the wait list from other chapters.
 - HCAC was asked to coordinate the ERT efforts for the day. With the change in ERT guidance from a national level, HCAC will help to identify those who can assist with emergency efforts on the day of the event (vs. supporting a first aid table at the event).
 - Funds collected for patron ads will be used to support collegiate attendance at various DST events (DDNC, regional conference, etc.), so please consider supporting with a patron ad as well.
- △ Census 2020 will be top priority for all MD chapters to ensure adequate representation.
 - The MD Census 2020 November newsletter was sent to the chapter.

4. Local HCAC

- △ We still have the following vacancies: Custodian, Heritage and Archives Chair, International Awareness and Involvement Chair, Protocol and Traditions Chair, Ritual and Ceremonies Chair. A full list of all elected and appointed officers was sent to the full chapter.
- △ The sheriff's department has been reserved for our remaining executive board meetings. There is only one change needed which is moving our 1/30/2020 meeting to 1/29/2020. This motion carried at the December executive board meeting, so that meeting will be moved accordingly.
- △ We encourage all sorors to review our HCAC calendar and join us to support our community and partnership events, social activities, and more. All committee meetings are open to all chapter members.
- △ Reporting Tools
 - Please remember to utilize the committee report template, event or program checklist, and demographics tool to capture necessary detail for all HCAC events, activities, and programs. This demographic information is required for compliance approval. Please be sure to capture service hours for your respective committees.

Respectfully Submitted By: Kira Sconion ☺
Date: December 29, 2019

Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
Arts & Letters
Committee Report

Meeting Date: No Meeting

Called to Order:

Location:

Old Business

Red Carpet Event – Harriet Movie held on Sunday, Nov 3 at 3:50 pm. We had a wonderful turnout with support from over 40 chapter Sorors, four D9 organizations and multiple community organizations.

New Business

- A. Book Club – “The New Jim Crow” scheduled for January 26 @3pm. Book Club to be held at Soror N. Farmer’s home. Pot Luck Sign-up genius will be sent out prior to book club meeting.

- B. Next Red Carpet Event – “Just Mercy” It tells the true story of Walter McMillian, who with the help of young defense attorney Bryan Stevenson appeals his murder conviction. The film is based on the memoir of the same name, written by Bryan Stevenson.
 - a. January 12, 2020, 3:20 PM at the Regal Cinema in Bel Air..

- C. Art Appreciation Tea -Sunday, May 17. Received final contract from Bulle Rock Clubhouse.

- D. Researching possibility of collaborating with the Social Action committee, TWW and other community organizations on doing a bus trip to the Tubman Museum. The committee agreed with the proposal. Considering holding bus trip in between the months of February and April. Quotes attached.

- E. Committee agreed to hold meetings 1st Wednesday of every month. (January meeting will be rescheduled due to 1st Wednesday landing on New Year's Day.

Program Status and/or Sub-Committee Reports

N/A

Budget (Finance)

\$700

Unfinished Business

Summary of Actions/Recommendations

Total Number of Service Hours from Committee (Combined Year-to-Date Total)
16 hours

Adjournment

8:43 pm

Next Meeting: TBD

Respectfully Submitted by:

Soror Michelle Golding & Nicole Farmer
Chairs, Arts & Letters

Delta Sigma Theta Sorority, Inc.

Harford County Alumnae Chapter EMBODI Committee Committee Report

Meeting Date: December 23, 2019
Called to Order: 7:06 PM
Location: Teleconference
Attendees: Ruth Howard, Kia Dunn, Ora Dunham, Tiffany Myatt, Salonge Gee, Lisa Brown, Kear Wright, Turshandah Cole

Old Business

- December Workshop - *Developing Cultural Competencies*
 - Students enjoyed learning about Kwanzaa and creating unity cups. The students were also deeply engaged in dialogue with our guest speaker, Charles Jackson, about cultural diversity, stereotypes and unconscious bias.
 - For future workshops we need to make sure we keep the students active and engaged. We should plan more activities that allow the students to get to know each other. If videos are used for presentations, be sure to also include discussions around the content of the video to keep the students engaged and keep the energy up.

New Business

- Ivy League College Tour Essay Contest
 - We are accepting essays from EMBODI students until January 31, 2020.
- Volunteer Survey
 - Students were given a survey to complete for a volunteer service project. Survey will close on January 10, 2020.
- Workshop Review Teleconference – January 9th @ 7 PM
 - Discuss details for Jan 18th workshop
 - Committee members and male mentors

Program Status and/or Sub-Committee Reports

- January workshop – Soror J. Cosby
 - *The Law and You: Everything You Need to Know*
- February workshop – Soror O. Duhnam
 - *Essential Steps to Developing Healthy Relationships*
- March workshop – Soror T. Myatt
 - *The Essentials of Financial Responsibility, Budgeting and Understanding Credit*
- April college tour – Soror S. Gee
 - *Things You Need to Know to Prepare for College*
- May workshop – Soror T. Cole
 - *The Key to Your Success Focusing on Values, Interests and Talent Development*

Budget (Finance)

BUDGET: \$2000

SOROR DONATIONS: \$785

VENDOR DONATIONS: \$345
EXPENSES: \$870.60
BUDGET REMAINING: \$2259.40

Unfinished Business

None

Summary of Actions/Recommendations

None

Total Number of Service Hours from Committee (Combined Year-to-Date Total)

Total 92 hours

Adjournment

Adjourned at 7:42 PM

Next committee meeting Tuesday Jan 21st @ 7 PM via Teleconference: 605-313-4100; PIN: 211354

Respectfully submitted by:

Soror Kia Dunn

Co-chair, EMBODI Committee



**Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter-MD
ERT Committee Minutes Report**

Meeting Date: December 19, 2019
Called to Order: 7:10 PM
Location: Teleconference
Attendees: Sorors Constance Buckley, Joy Guthrie, Constance Rosser, Kira Sconion and Essie Washington-Bennett.

Meeting opened by: Soror Washington-Bennett

Old Business

- As of December 20, 2019, ten sorors have signed up for the Narcan training. The signup genius will close on January 11, 2020.
- The donation of cold weather clothing collected from the chapter was donated to families in need at the Aberdeen Middle School.
- ERT Committee will provide the President dates for the fire drill training. Once the President select a date the training will be executed.

New Business

- Review and discuss ERT Scope IAW the Harford County Alumnae Chapter, Policies & Procedures revised in June 2019. Soror President and Soror Washington-Bennett provided a summary of the Delta Emergency Response Team webinar conducted on December 9, 2019.
 - Provide effective and immediate communication strategies to facilitate and aid in preparedness and response. (Conducting safety briefings at chapter meetings, events, and programs)
 - Provide structured and systemic training for the chapter's Readiness, Response, and Recovery efforts. (Conducting Fire Drill training)
- Assign Safety Coordinators for Chapter events and programs. For the Zumba-thon event on February 1, 2020, Soror Washington-Bennett will be the Safety Coordinator.
- On January 25, 2020, Maryland Statewide Founder's Day the ERT members will not volunteer in the capacity of first aid resource, ERT role is to find assistance for people who may require attention; helping to get more assistance faster by identifying nurses and doctors.

- The Chapter Emergency Plan is 60% completed, will be ready for review by the end of January 2020.
- Soror Rosser and Soror Guthrie is working on the Delta Dear Emergency Survey. Will provide an update at Executive board meeting.

Program Status and/or Sub-Committee Reports

N/A

Budget (Finance) \$2,500 New Balance \$1983.65

Unfinished Business

- Fire Drill Training

Actions/Motions Items:

N/A

Total Number of Service Hours from Committee (Combined Year-to-Date Total)

- Total hours: 38

Adjournment

Adjourned at 8:08 PM

The next committee meeting is Thursday, January 16, 2020 at 7:00 PM via Teleconference: 425-436-6200; PIN 709482.

Respectfully Submitted by:

**Soror Essie Washington-Bennett
HCAC-MD ERT, Co-Chairman**

**Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
Fundraising
Committee Report**

Meeting Date: December 18th
Called to Order: 7:03
Location: Conference Call
Attendees: Turshandah Cole, Kira Sconion, Quntina Erby, Jeanetta Day-Garrett, Adria Hunt, Courtney White

Old Business

Discussed the possibility of not having bingo due to the amount of work vs profit. Soror's contributed \$1000 in baskets alone. Netted 3486.76, see financial report on page 2. Bowling is scheduled; The venue increased it's price this year. The flier has been sent out. Qunitina will check on the inventory for raffle tickets and wristbands. Ruth noted that we are have limited wristbands and could use more raffle tickets.

Discussed day party. Turshandrah will follow-up with getting the costing and a budget. Bulle Rock was cost prohibitive based on what the ideal ticket price is. Venues presented did not have bar tenders or adult beverages. Seeking a venue with cash bar.

New Business

Discussed having a paint and sip for sorors and possibly open to the public, will seach for a venue.

Program Status and/or Sub-Committee Reports

Budget (Finance)

Unfinished Business

Turshandah will develop budget for proposed day party, and search for a venue for sip and paint in order to determine if it is feasible.

Summary of Actions/Recommendations

NA

Total Number of Service Hours from Committee (Combined Year-to-Date Total)

12 hours

Adjournment

January 15,2020 Turshandah Cole's, 104 Snow Chief Drive, Havre de Grace, MD 21078

Respectfully Submitted by:

Sorors Ruth Howard and Turshandah Cole
Co-chairs

Basket Bingo- December 6, 2019

Income	Quantity	Cost	Total	Notes
Advance Tickets (Fin. Sec)	112	\$ 20.00	\$ 2,240.00	Oct (\$40), Nov (\$700), Dec (\$1,500)
EventBrite	49	\$ 20.00	\$ 980.00	
Bingo Night (Net)			\$ 1,245.00	Door tickets, Concession, Specialty Games, 50/50, Daubers
		TOTAL	\$4,465.00	
Expenses				
Venue		\$ 600.00	\$ 600.00	
Insurance		\$ 100.00	\$ 100.00	
Bingo Ticket Printing		\$ 130.55	\$ -	Donated
Daubers		\$ 178.24	\$ 178.24	
Pizza		\$ 100.00	\$ 100.00	
Napkins & Plates		\$ 8.00	\$ -	Donated
Tablecloths		\$ 16.00	\$ -	Donated
Soda		\$ 22.00	\$ -	Donated
Candy		\$ 40.00	\$ -	Donated
Ice		\$ 20.00	\$ -	Donated
		TOTAL	\$ 978.24	
	Income	\$ 4,465.00		
	Minus Expenses	\$ 978.24		
	Total Profit	\$3486.76		

Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
Healthy Lifestyles
Committee Report

Meeting Date: December 18, 2019
Called to Order: 8:45PM
Location: Teleconference
Attendees: Sorors: Kira, Adria, Dana, Salonge, Precilla

Old Business

National AIDS Awareness Day

- National AIDS Awareness Day was December 1, 2019. In partnership with AMES United Methodist church the committee disseminated awareness ribbons before 10:30am service & AIDS/HIV awareness literature after service. Soror Belin provided statistical information on AIDS/HIV during service.
- Pastor Tilghman & the congregation at AMES United Methodist church were very pleased with the information provided.

New Business

Healthy Snacks Following Chapter meeting

- The committee is seeking creative ways to encourage & aid sorors on their journey to wellness & would like to partner with the Membership Services Committee to distribute healthy snack bags to sorors after chapter meetings on a quarterly basis beginning in Feb 2020. Soror Salonge will discuss partnership with Sorors Lora & Michelle.
- Members of the HL Committee have offered to donate the healthy snacks & incorporate healthy tips, recipes & other pertinent information for inclusion in the snack bags.

Walking Groups

- Soror Precillia was in discussion with Soror Valerie about a walking group she was a part of that walked around Harford Mall. If the walking group is still active this would be another avenue to aid sorors on their journey to wellness. If not, the HL committee will seek to create their own walking group for sorors.

Stop-Start-Continue Assessments

- The Stop-Start-Continue assessment asks sorors to consider behaviors they need to stop doing, start doing & continue doing for optimal wellness. The HL committee would like to provide the assessment to sorors to document their goals & through discussion be able to tailor healthy activities that will aid in achieving their wellness goals.
- The goals do not have to be complex or physical. They can be as simple as making a goal to get more rest.
- Sometimes having someone to keep you accountable for the goals you set for yourself will motivate sorors to stay the course. With the Stop-Start-Continue Assessment, Sorors would identify an accountability partner to help them along their wellness journey.
- The assessments can be shared with the committee if the sorors are comfortable doing so but they are NOT collected by the chapter.

New Year Health Challenge

- The committee is seeking additional ways to assist sorors on their wellness journey & is discussing beginning a "New Year Health Challenge". Grand Chapter will be making an announcement on January 5, 2020 regarding a new Partner for the Mental & Physical Awareness Thrust. We will halt discussion until after this announcement.

Budget (Finance)

HLs Budget is \$1,000

- Expenses: \$54.05 – AIDS Awareness Ribbons

- Remaining Balance - \$945.95

*The Healthy Heart event: approximately \$130 use of the building. Insurance will be required as well which will come out of the HLs committee budget.

Unfinished Business

Healthy Heart Month

- Soror Salonge will go to the Boys & Girls Club to make payment for the facility & Soror Essie Washington-Bennett from ERT will accompany her to review the layout & identify Emergency Exit plan for the event.
- Draft flyer has been forwarded to Technology Committee for review. Once approved by Soror President publication will commence. Vendors' will be available based on space.
- Soror Lora Williams will confirm an assisting instructor as in the past.
- Refreshments & Healthy Heart Literature will also be made available. We are seeking donations for healthy refreshments (i.e. Fruit, granola bars, water, etc.).
- Committee previously voted to celebrate Red Dress Sunday Church at Riverside on February 2nd.

Partnership with GEMS

- Due to a number of variables & events (i.e. participant numbers, Statewide Founders Day, etc.) the Zumba portion of the GEMS Program has been moved to Feb 2020.

National Mental Health Month

- Soror Dana is taking the lead on the Mental Health Awareness observance Month.
 - a. Looking to provide push cards with information on how to manage stress OR
 - b. Have a Mental Health Professional host a workshop, free of charge, to facilitate discussion on mental health (i.e. Stress management, etc.). Date is TBD but looking at either May 16 or May 30, 2020 from 10am-12pm. Dates & times are dependent upon speaker's availability.
 - c. Potential locations for workshop are: Libraries (Abingdon or Bel Air) or Conquerors Church, 2002 Cedar Dr, Edgewood, MD 21040.

Summary of Actions/Recommendations

- All sorors are asked to be on site at 9AM for the Zumbathon to set-up & breakdown everything from 12-1pm.
- Obtain approval of Zumbathon Flyer & publicize.
- Make payment to Aberdeen Boys & Girls Club for Heart Healthy event on February 1, 2020.
- Secure insurance for Heart Healthy Zumbathon event.
- Secure speaker & date for Mental Health Awareness Month.
- Distribute healthy snack bags to sorors quarterly after chapter meetings beginning February 2020.
- Seeking more information on sorors possibly joining the walking group in Harford Mall or establish a walking group of our own.
- Provide Stop-Start-Continue Assessment to sorors to inventory their wellness goals.

Total Number of Service Hours from Committee (Combined Year-to-Date Total)

- Total 20 Hours

Adjournment

Meeting adjourned at 9:35PM. Next proposed Meeting: 1/8/2020 at 8:30PM via teleconference

Report submitted by:
Soror Precilla Belin, Chair
Salonge L. Gee Co-Chair

Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
Membership Services Committee
January 2020 Committee Report

Meeting Date: December 18, 2019
Called to Order: 6:30pm
Location: Teleconference
Attendees: Michelle Moore-Wright and Jeanette Days-Garrett

Old Business:

- Holiday Celebration – Immediately following the December chapter meeting, we gathered for food, fun, and fellowship. Sorors also participated in a “White Elephant” gift exchange for a little extra laughs and fun.
- Chapter Worship - Our recent chapter worship service was held on December 29th at More Than Conquerors Worship Center in Edgewood. We had a great number of sorors to come out to worship

New Business:

- Delta Dear Program – Soror Jeanetta Dayse Garrett informed that all Delta Dears have been paired with sorors. An update will be provided to Soror Williams
- Founders Day Celebration – We are asking all sorors to consider hosting or attending a Founders Day Lunch Meet-Up with sorors that you work with or near on Founder's Day. We are also planning to show a little Delta love by distributing a sweet treat to sorors attending any lunch meet up. An E-Blast was sent out containing 2 flyers - one specifically for sorors in the APG area and one that can be edited and distributed for sorors hosting meet ups in their areas. The E-Blast will also contain a link to RSVP in order to obtain a count of how many sorors will attend the APG area lunch meet up, how many sorors will host meet ups, and how many sweet treats will be needed.
- Chapter Retreat – The location for the Sisterhood Retreat has been changed to Sandy Cove. It is still scheduled for April 25th – 26th. A registration form will be distributed via E-Blast (or paper for our Delta Dears) to begin soliciting information from sorors who are planning to attend the retreat. The cost of the retreat is \$150 for overnight stay (based on triple occupancy) and \$70 for Saturday Day Pass.

Budget:

\$1500 - 0 = \$1500 remaining

Unfinished Business:

None currently

Service Hours:

September – 2, October – 5, November – 10, December – 9

Summary of Actions/Recommendations:

None currently

Adjournment:

6:50pm

Next committee meeting is January 22nd at 6:30pm. The call-in number is 712-770-4035 and participant code 992-798#.

Respectfully Submitted By:

Sorors Lora Williams and Michelle Moore-White, Co-Chairs, Membership Services Committee



Delta Sigma Theta Sorority, Incorporated

Harford County Alumnae Chapter

P.O. Box 315

Aberdeen MD 21001

Email: info@dst-harfordcountyalumnae.org



Delta Sigma Theta Sorority, Inc.
Harford County Alumnae Chapter
PROGRAM PLANNING AND DEVELOPMENT COMMITTEE
Report

Meeting Date: 30 DEC 2019

Time: 7:35pm

Location: Telecon

Attendees: E. Bennett-Washington, C. Coulter , O. Dunham, K. Dunn, R. Howard, M. Moore-Wright, C. Rosser,

Old Business

- I. Chapter-Community Survey
 - a. Conduct a chapter-wide evaluation survey of performance of all programs and activities and make recommendations to the Executive Board and to the Chapter.
 - b. Need to complete survey this month to be sent out in January
 - c. See attached for questions submitted.
- II. International Awareness Involvement
 - a. Orphanage Investment – Approved last month. Last payment: \$270 + \$15 MoneyGram = \$285 (November 2017 Chapter Meeting) Danai Children's Home (<http://www.danai.org.zw/>)
 - i. If no further information can be provided; recommend that we move to supporting an existing approved international project.
 - b. 2018 PPD International Involvement Payment: Focus on Kids Education Enrichment Project (KEEP) in Kenya ♣ Annual chapter support needed (\$100)
 - c. Delta Days at the UN
 - i. Dates: March 19-20, 2020
 - ii. https://delta.dstonline.org/DSTMember/Events/Event_Display.aspx?EventKey=DDUN20&WebsiteKey=293bc765-bad8-432b-8c33-3b1bb53f660a
 - iii. Registration: \$150
 - iv. Hotel: \$200
 - d. Budget Allocated: \$880 Budget Remaining: \$880-\$285-\$100= \$495
- III. Delta Academy Discussion
 - a. Would like to workshop the plans associated with Delta Academy and Delta Gems during the planning workshop
- IV. Calendar Request Forms
 - a. Draft Google docs submitted
 - b. Will still accept email submissions, but looking to create a repeatable cadence of committee chairs submitting calendar requests monthly.
- V. Calendar Request received from:
 - a. ERT – Human Trafficking Seminar – Awaiting further planning details
 - b. Social Action will have updated information forthcoming
 - c. EMBODI (Updates)
 - d. Zumbathon ---
 - e. Membership Services



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Events for January 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29 Private: Fellowship Sunday	30 Private: PPD Committee Meeting	31	1	2 Private: Executive Board Meeting	3	4
5	6	7	8 Private: Healthy Lifestyles Zumba Planning Meeting	9	10	11 Private: ▲ Chapter Meeting
12	13 Founders Day Lunch Meetup For Sorors	14	15 Private: Fundraising Committee Meeting	16 Private: ERT Committee Meeting	17	18 EMBODI Student Workshop
19	20	21 Private: Voter Registration Training Private: EMBODI Committee Meeting	22 Private: Membership Services Committee Meeting Private: Healthy Lifestyles Committee Meeting	23 Private: Social Action Committee Meeting	24	25 Private: MD Statewide Founders Day Private: GEMS Session 2: Healthy Relationships: Human Trafficking / Divas in Defense Private: GEMS Committee Meeting
26 Private: Book Club Meeting	27 Private: PPD Committee Meeting	28	29 Private: Executive Board Meeting	30	31	1 Heart Healthy Zumbathon

Program Status and/or Sub-Committee Reports

I. Planning Workshop

- a. Planning to host a workshop to go over chapter programs and prepare for the chapter retreat and chapter calendar.
- b. The objective is to have a calendar in place to vote at the April Chapter meeting
- c. Feb 2020
 - i. Proposed date: February 9, 2020 3-6PM; February 29 12 -3PM
 - ii. Committee Chair Representation
 - iii. Proposed Locations: The Colored School



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Budget (Finance)

- I. **BUDGET: \$0**
- II. **BUDGET REMAINING: \$0**

Unfinished Business

Summary of Actions/Recommendations

- I. **I move that HCAC rescinds the vote to continue payment of the Danai Children's Home**

Total Number of Service Hours from Committee (Combined Year-to-Date Total)

- I. **TOTAL NUMBER OF HOURS: 2**

Adjournment

- I. **ADJOURNMENT:**
- II. **NEXT MEETING: January 27, 2020 7:30 PM Telecon**

Respectfully Submitted By:

Courtney Coulter

Second Vice President

Harford County Alumnae Chapter

Delta Sigma Theta Sorority, Inc.

P.O. Box 315

Aberdeen, MD 21001

Phone: (256) 457-5448

Email: 2ndvp@dsthcacmd.org

Social Action (SA) Committee Agenda December 2019 HCAC – Delta Sigma Theta Sorority, Inc.

Date: December 19, 2019

Called to Order: 8:10 pm

Location: Conference Call Dial-in Number: 605.472.5293 Access Code: 8786

Attendees: Soror Ora Dunham, Soror Constance Buckley, Soror Constance Rosser, Soror Jeanetta Dayse-Garrett, Soror Jeanette Page-Hawkins, Soror Kira Sconion and Soror Joy Guthrie

Opening:

Soror Dayse-Garrett gave the opening prayer.

Soror Rosser read the Delta Oath Line 7 (page 6, 12th Edition, 2014 The Official Ritual of Grand Chapter Delta Sigma Theta Sorority INC) to remind committee members why our responsibilities are critical for being change agents in Harford and Cecil Counties.

Old Business

- Holiday Support Collaboration with ERT. There have been five families identifies for HCAC to adopt for the holiday. Due to the generous donations of HCAC Sorors and in-kind donations from Broom's Bloom Dairy Farm and Upper Place Transport the request were filled. All gifts will be delivered no later than Monday, 23 December 2019. A request for support was also received from Aberdeen Middle School for support to several homeless families enrolled at the school. On 20 December 2019, HCAC partnered with the SGT Alfred B. Hilton Memorial American Legion and Auxiliary Post 55 (Bel Air) for this effort. Turkeys, cold weather clothing and toys were donated to Aberdeen Middle School families.
- Voters Registration Training and Get-Out-to-Vote Campaign. The voter registration training is scheduled for 21 January 2020 from 5:30 pm – 7:00 pm at the Aberdeen Library. There will also be training offered for Election Judges. A final attendee count will be needed to determine the scope of the training.
- 2020 Census Community Count Committee. Start a campaign with the counties "hard to count maps" and "hard to count populations. This effort should engage the Ethnic businesses, immigrants, Churches, Schools, Civic organizations, Non-profits, Nursing homes, assisted living, Homeless Shelters and point in time possess to identify homeless persons, Day care centers, Correctional institutions and D9 activities. Small community events will be held in January 2020, February 2020. A major community event will be held on Saturday, 28 March 2020. Location to be determined. The approach is face-to-face, social media and organizational engagement.
- 31st Annual Delta Days in the Nation's Capital (DDNC). The 31st Annual DDNC will be held February 22-25, 2020. Registration is open. Currently, Soror C. Rosser, Soror Dunham, Soror O'Brien and Soror *Dayse-Garrett are scheduled to attend.*
- Delta Sigma Theta Sorority, Inc. will participate in the 55th Anniversary of Selma to Montgomery March on Sunday, March 1, 2020. Registration is open. Several Maryland Chapters are chartering buses to the event. The following link: <https://deltasigmatheta.informz.net/deltasigmatheta/data/images/selma> for up to date information.

New Business

- 2020 Women's Centennial Summit on Women's Equality Day. The Maryland Commission for Women (MCW), in partnership with the Foundation for the MCW, the Maryland Historic Trust, and the Maryland Commission to commemorate the 100th Anniversary of the ratification of the 19th Amendment. The summit will be held on Women's Equality Day, 26 August 2020 at the House Office Building in Annapolis. There will be leadership development and effective advocacy seminars for women addressing the "*From the Right to Vote to the Right to Lead.*" The committee agreed to be a sponsor for the cost of \$100.
- Delta Days in Annapolis. Maryland Delta Days in Annapolis is scheduled for 10 February 2020. The theme is Power in Our Voices Legislation, Leadership and Legacy. Registration has not opened.
- Delta Days at the United Nations. Delta Days at the United Nations is scheduled for 19 March 2020 - 20 March 2020 in New York City. Registration has not opened.

Program Status and/or Sub-Committee Reports N/A

Budget (Finance) \$3,000

SA General Budget: \$700 (\$592 remaining)

Legislative: \$500

DDIA: \$200

DDNC: \$1500

Spent-Breast Cancer Awareness -\$108

*Total Committee Monthly

hours =

July 2019= 30 hours

August 2019 = 20 hours

September 2019 = 30 hours

October 2019=40 hours

November 2019=30 hours

December 2019= 50 hours

January 2020

Unfinished Business

- Legislative Action. The Legislative Send-off was held on Thursday, November 7, 2019 at the Hayes-Heighe House. There were concerns raised that rules of engagements were not followed during the Send-Off. These concerns are being addressed in writing to the legislator. In future sessions, the purpose of the invitation will be restated to ensure rules of engagement are clear to avoid any misunderstandings.

Summary of Actions/Recommendations/Motion

- The SA committee moves that HCAC voter registration training be held on Tuesday, 21 January 2020 from 6:00 pm – 7:00 pm at the Aberdeen Library.
- The SA committee moves that HCAC sponsor a 2020 Census major community event on Saturday, 28 March 2020. Location to be determined. A SAVE THE DATE flyer is available.
- The SA committee moves that HCAC use the following approaches face-to-face, social media and organizational engagement to reach the hard to count populations and communities.

- The SA committee moves that HCAC support the Maryland Commission for Women commemoration of the 19th Amendment at the 2020 Women's Centennial on Women's Equality Day, 26 August 2020 in Annapolis.

Adjournment: The meeting adjourned at 9:23 pm

Next SA Meeting: The next meeting will be held on 23 January 2020 at 6:30 pm via conference call. The call-in information is Conference Call Dial-in Number: 605.472.5293 Access Code: 878691

SOROR C. S. Rosser

Co-Chair, SA

SOROR O. C. Dunham

Co-Chair, SA